

(323) 881-2401

April 17, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ACCEPT AN ASSISTANCE TO FIREFIGHTERS GRANT FOR FIRE OPERATIONS
AND FIREFIGHTER SAFETY AND APPROVE AN APPROPRIATION ADJUSTMENT
FOR THE GRANT FUNDS (ALL DISTRICTS) (4 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD, ACTING AS THE GOVERNING
BOARD OF THE CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS
ANGELES COUNTY:**

1. Accept a \$750,000 Assistance to Firefighters Grant from the Federal Emergency Management Agency (FEMA). This grant will provide funds for the District's Fire Fighter Survival Training Program, Wellness Nutritional Program, and procurement of Fire Fighter Toxic Gas Escape Masks. This grant requires a District match of \$580,000 (Attachment I).
2. Authorize the Fire Chief to sign any documents required by FEMA that are associated with the administration and management of this grant.
3. Approve an Appropriation Adjustment in the amount of \$750,000 to recognize the additional funding from this grant in FY 2002-03 (Attachment II).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the Assistance to Firefighters Grant Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. This grant will provide first-hand opportunities for firefighters to review and demonstrate their competency in applying familiar skills when dealing with extreme and life threatening situations through the District's Fire Fighter Survival Training Program.

In addition, this grant will enable the District to establish a Nutritional Consulting Program for firefighters, which will complement the existing Wellness/Fitness Program. This program will target high-risk individuals in need of a structured individualized plan and provide personnel with nutritional education and advice via group lectures and workshops.

This grant will also enable the District's Terrorism Unit to purchase Toxic Gas Escape Masks for all firefighter personnel. These masks will provide personnel with maximum protection against a wide variety of chemical agents that may be encountered in an emergency situation.

Acceptance of this grant will help to ensure the District's preparedness when training for and responding to emergency incidents.

FISCAL IMPACT/FINANCING

Approval of the Appropriation Adjustment will increase the District's 2002-03 Budget by \$440,000 in Salaries and Employee Benefits and \$310,000 in Services and Supplies to implement the Fire Fighter Survival Training and Wellness Nutritional Consulting Program. In addition, it will allow for purchasing Toxic Gas Escape Masks by the District's Terrorism Unit to be used by all firefighter personnel.

Required matching funds in the amount of \$580,000 are included in the District's 2002-03 Adopted Budget.

FACTS AND PROVISIONAL/LEGAL REQUIREMENTS

The Federal Emergency Management Agency provided the District with guidelines for the administration of the grant agreement. These guidelines detail the activities and expenditures that are allowable for reimbursement.

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IMPACT ON CURRENT SERVICES (OR PROJECTS)

The District's Training Services Section, Wellness/Fitness Unit, and Terrorism Unit will be able to enhance firefighter capabilities through comprehensive training and nutritional consulting programs, and the opportunity to acquire equipment suitable for encountering chemical agents in emergency situations.

CONCLUSION

Upon execution by the Board of Supervisors, please send an adopted copy of this action to the District for further processing.

Respectfully submitted,

P. MICHAEL FREEMAN

PMF:hn

Attachments

c: Executive Officer, Board of Supervisors
 County Counsel
 Auditor-Controller
 Chief Administrative Officer

Federal Emergency Management
Washington, D.C. 20472

Attachment I



Mr. Hernandez
Fire Department
1020 N. Eastern Avenue
Los Angeles, California 90063-3294

Re: Grant No. EMW-2002-FG-19884

Dear Mr. Hernandez:

Congratulations. Your grant application submitted under FEMA's FY 02 Assistance to Firefighters Grant Program for Fire Operations and Firefighter Safety has been approved. The approved project costs amount to \$1,329,780.00. The Federal share is \$750,000.00 of the approved amount and your share of the costs is \$579,780.00.

As part of your award package, you will find FEMA's Grant Agreement Articles. Please make sure you read and understand the Articles as they outline the terms and conditions of your Grant award. Maintain a copy of these documents for your official file. **You establish acceptance of the Grant and FEMA's Grant Agreement Articles when you request and receive any of the Federal Grant funds awarded to you.**

For your convenience, we will have: an on-line system that will accept payment requests. The first step to request your grant funds is to ensure that FEMA has your correct Direct Deposit Information on-line. Once you have confirmed your Direct Deposit information, print a copy of it by clicking the Print SF 1199A button on the screen. Sign the form and take it to your bank to complete the bottom portion of the form. Once your bank has completed and signed the form, mail it, with the original signatures, to the address below:

Federal Emergency Management Agency
Financial & Acquisition Management Division
Grants Management Branch
Attn: Assistance to Firefighters Grant Program
500 C Street, SW, Room 350
Washington, DC 20472

The second step will be to request your grant funds. You will receive notification via email when you can request payments on-line. If you have any questions or concerns regarding the process to request your grant funds, please contact the Grants Management Branch at 1-877-510-6762. Your Grants Management Specialist is Marilyn Grim and can be reached at 202-646-3459.

Sincerely,

A handwritten signature in black ink, appearing to read "Patricia A. English".

Patricia A. English
Senior Procurement Executive

DRAFT

Attachment II

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S
NO. 390-07

DEPARTMENT OF FIRE

April 9, 2003

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

4 VOTES
Fiscal Year 2002-03

SOURCES:

Fire Department
Special Operations Bureau
Intergovernmental Revenue - Federal
DA 1-FR -40041-9001
\$ 750,000

USES:

Fire Department
Special Operations Bureau
Salaries & Employee Benefits
DA 1-FR -40041-1000
\$ 440,000

Fire Department
Operations Bureau
Services & Supplies
DA 1-FR -40041-2000
\$ 310,000

Approval of this Appropriation Adjustment is necessary to accept the FEMA Assistance to Firefighters Grant in the amount of \$750,000. This adjustment is necessary to recognize \$750,000 in Federal FEMA Revenue to be utilized for the Fire Department's Firefighter Survival Training Program, Wellness Nutritional Program and to purchase Firefighter toxic gas escape masks.

CHIEF, FINANCIAL MANAGEMENT DIVISION